

**Opening for an Assistant Executive Officer
at the JGOFS International Project Office
University of Bergen**

At the International Project Office (IPO) of the Joint Global Ocean Flux Study (JGOFS) there is a position available as Assistant Executive Officer (AEO) until 31 December 2003 (3-year appointment).

The IPO is located at the Center for Studies of Environment and Resources, UiB, High Technology Centre. The IPO is funded by the Research Council of Norway and the University of Bergen.

JGOFS is an international and interdisciplinary research project that aims at understanding the role of the oceans in the carbon cycle and its sensitivity to climate change. JGOFS was established in 1988 under the auspices of the Scientific Committee on Oceanic Research (SCOR) and it is a Core Project of the International Geosphere-Biosphere Programme (IGBP).

The International Project Office supports the administration of the JGOFS Scientific Steering Committee (SSC), which includes assisting the SSC in the implementation and management of scientific efforts and activities, raising external funds, and organizing conferences and meetings. The Office serves as an important channel of communication among the national committees and scientists in 20 countries on various aspects of ocean biogeochemistry. The staff of the IPO also interacts with the administrators of relevant institutions, organizations and global change research programs.

The Assistant Executive Officer plays a central role in data management, which will be the most important responsibility over the next 3 years of JGOFS. The successful candidate will handle all aspects of JGOFS data management and work closely with the Data Management Task Team (DMTT), an international panel of experts. Other tasks include the maintenance and update of the research cruise inventory, the production of data documentation (metadata), the maintenance and further development of the international web page (<http://ads.smr.uib.no/jgofs/jgofs.htm>), and the participation in committees or workshops on behalf of JGOFS. The AEO will also assist the Executive Officer (EO) in the daily administration of the office.

The successful candidate must have an advanced degree in marine science or related field with preference given to those with an earned PhD, a demonstrated capability in ocean data management and multidisciplinary science programs. This international position requires a dynamic person with strong interpersonal and English language skills. Knowledge of a Scandinavian language would also be beneficial in Norway.

Please submit a letter of application noting specific qualifications for the requirement of the position, current curriculum vitae or resume, and names, addresses, and telephone numbers of three professional references to: Roger B. Hanson (Roger.Hanson@jgofs.uib.no), Executive Officer of the JGOFS International Project Office, SMR/University of Bergen, Bergen High Technology Center, PO Box 7800, 5020 Bergen, Norway.

For full consideration, complete application must be received by 15 December 2000. However, the position will remain open and candidates will be considered until the position is filled. The preferred start date is January 2001, and the position will run through 31 December 2003. Salary is commensurate with experience. The University of Bergen is an equal opportunity employer.