

Abstract Submission and Procedures

The deadline for submission of abstracts is **1 December 1999**

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Guidelines for Abstracts

Abstracts must be submitted in English, in Times New Roman font, 12 point type and a maximum of 250 words, and include the following information:

- Author(s)' name(s): last name, first name and middle initial(s)
- Institution(s) and Address(es)
- Contact Email Address, Telephone and Fax numbers
- Abstract title
- Abstract
- Presentation preference: Contributed Paper or Poster
- Biogeochemical theme: 1st and 2nd choice
- Audio Visual requirements

Important

DO NOT include figures, graphics, or equations in the abstract

Submission

Abstracts must be received at JGOFS International Project Office (IPO) no later than **1 December 1999**

The deadline is firm

Abstracts may be submitted either electronically (strongly recommended) or on 3.5" diskettes for PC. Fax or mailed printed versions are not accepted. Please send the document as **Rich Text Format (.rtf)** or **ASCII (.ANS)** or **text only (.txt)**.

Attach your abstract to an email to Roger.Hanson@jgofs.uib.no, (Subject: OSC Abstract Submission) or mail your diskette to:

Roger B. Hanson, Executive Officer
JGOFS International Project Office
SMR/University of Bergen
High Technology Center
5020 Bergen, NORWAY

Abstracts received are considered final version. Proof read your abstract prior to submission.

Request for financial support

Limited funding will be available, as partial financial assistance, for Ph.D. candidates and young scientists. Find more information in the [attached](#) form.

Restrictions

Abstracts will not be accepted if it is:

- sent with figures, graphics or equations,
- faxed or mailed on paper, and/or
- received after 1 December 1999.

A person as first author may submit only one contributed paper for consideration in the program. Additional first-authored abstract(s) (e.g. for poster session) requires prior approval by the Program Committee

Confirmation

Abstracts submitted electronically will receive a reply Email confirmation. For abstracts submitted on a diskette, please provide contact's name and means of communication (e.g., Fax, etc.).

Acceptance

Notification of acceptance will be sent to the designated correspondent in early February 2000.

Authors are encouraged to browse their submission on the Conference's IPO Web site not later than late February 2000. Any typographical errors or omissions must be immediately reported to IPO

Conditions

Submission of an abstract carries with it the obligation to present the paper in the mode of presentation (oral or poster), on the day, and at the time assigned by the Program Committee. Once scheduled, presentations will **not** be moved.

All accepted abstracts will be printed in the *Conference Program Book*.

Submission of an abstract for the conference is presumed to carry with it permission for the IPO to reproduce the abstract on the Web site, conference programs, and reports related to the conference

Dates to Remember

Abstract Submission Deadline: **1 December 1999**

Acceptance Notification: **Early February 2000**

Abstract display on the Web site: **Late February 2000**

Open Science Conference: **13-17 April 2000**

For More Information please contact:

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IPO Conference Web Site:
<http://ads.smr.uib.no/jgofs/conference.htm>

Guidelines for Posters

Posters must be presented in portrait style: width 100 cm x height 200 cm.

Awards

Awards will be given for the best student presentations (oral and posters)